



GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
RAILWAY BOARD

No.: 2019/E(Trg)/30/5

New Delhi, Dated: 29/04/2019

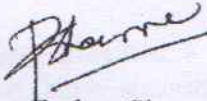
The General Managers, All Indian Railways/Production Units	The GMs/CEOs/CMDs All Public Sector Undertakings
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Sub: Internship programme of Ministry of Railways
Ref: Board's letter no. 2019/E(Trg)/30/5 dt.

Based on the announcement in the Budget Speech for the year 2014-15, instructions have been issued for summer internships for the undergraduates of Engineering and management Studies in Zonal Railways, Divisions and PSUs of Indian Railways vide Board's letter under reference.

Accordingly, it has been decided by Board that Zonal Railways/Production Units/PSUs will conduct the internship programmes for the year 2019-20 at their level in accordance with the instructions. The programme has been notified by Railway Board on its website (www.indianrailways.gov.in > IR Personnel > Training Circulars) for all Zonal Railways/Production Units/PSUs (copy enclosed). The GMs of Zonal Railways/PUs/Heads of shall decide on (i) the subjects for internship, (ii) duration of the internship and (iii) the number of interns they can train. However, the total duration of the internship for one trainee shall not be more than 8 weeks. A copy of the certificate to be issued after completion of internship is enclosed.

The action taken in this regard may be intimated to this office.


(Padma Sharma)
Jt. Director(Training)
Railway Board



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CERTIFICATE

This is to certify that Mr./Mrs. _____ student of
_____ has undergone Summer Internship at
(_____ Railway Zone/PU) from _____ to _____, 2019. The subject of the
internship undertaken by Mr./Mrs. _____ is _____

and a copy of the Report is annexed to this Certificate.

His/Her performance and conduct during the training was good. We wish him/her
success in life.

Date:

Place:

Signature of the concerned officer



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No. 2019/E(Trg)/30/5

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The General Managers,
All Indian Railways/Production Units

The GMs/CEOs/CMDs
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Sub: Internship programme of Ministry of Railways

An Internship programme for the year 2019-20 is being conducted by the Ministry of Railways. Salient features of the internship programme of the Railways are as follows:

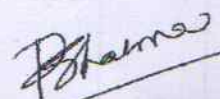
1.	Objective	To familiarize the students pursuing Graduation/Post Graduation in Engineering and MBA, with the working of Railways and formulation of policies. To allow young academic talent to be associated with the Railways work for mutual benefit. The internship is neither a job nor any such assurance for a job in the Indian Railways.
2.	Eligibility	Any Indian national pursuing Graduation/Post Graduation in Engineering (Civil, Electrical, Mechanical & Electronics, Computers disciplines only), Transportation Technology, Transportation Management or MBA from Institutes of National and International repute is eligible to apply. a) Students pursuing Post Graduation in Engineering should have obtained a First class Graduate Degree b) Students pursuing undergraduate course in Engineering should have completed at least two years of study in Degree and should have a consistently good academic record. c) Students pursuing MBA should have obtained a First Class Graduate Degree and should have successfully completed one year of the course. d) Students pursuing B.Sc (Transportation Technology) or BBA in Transportation Management having completed at least 1 year of study in the degree
3.	Duration	Duration of the internship will be two months during the financial year 2019-20
4.	Subject and Location	The area of study can include Logistics, Financial Management, HR, Materials Management, Project Management and other technical matters pertaining to Railways, as may be assigned to the Intern. He/She should also mention suggested areas of his/her interest and location to facilitate arrangement of the subject of study. However, assignment of the subject/topic shall be the prerogative of the administration.
5.	Remuneration	No remuneration is payable



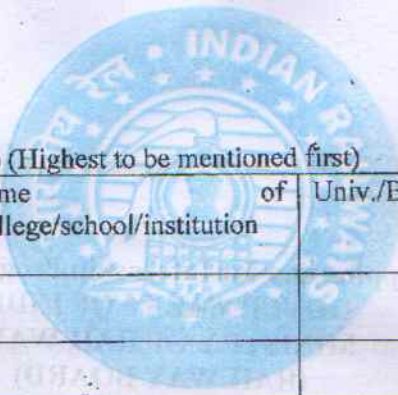
6.	Stay Arrangements	Boarding and lodging arrangements will have to be made by the Intern. However, if such facilities are available in Railway premises, they can be provided on payment.
7.	Submission of paper	On completion of the Internship, the intern would be required to present a Report/Paper on the subject allotted to him/her
8.	Certificate of Internship	The Report/Paper submitted by the Intern would be evaluated. On successful completion of internship, a certificate of internship would be issued.
9.	How to apply	Interested and eligible students are to send their application (Annexure-I) along with their CVs covering letter from the Institute duly indicating the place where they intend to intern to CPO of the concerned Zonal Railway/Production Unit/PSU).
10.	Selection	The requests will be scrutinized by the ZR/PU/PSU and depending on the merits, candidates would be selected for internship by the concerned ZR/PU/PSU.

2. This issues with the concurrence of Finance Directorate of Railway Board.

Encl: Annex I


 (Padma Sharma)
 Joint Director E(Trg)
 Railway Board

2.	Duration	Duration of the internship will be two months during the financial year 2019-20
1.	Subject and Location	The area of study can include Logistics, Financial Management, HR, Material Management, Project Management and other technical matters pertaining to Railways as may be assigned to the intern. Hosts should also mention suggested areas of further interest and location to facilitate arrangement of the subject of study. However, assignment of the subject/topic shall be the prerogative of the administration. No remuneration is payable



5. Educational Qualification(s) (Highest to be mentioned first)

S. No.	Degree/Qualification acquired	Name of College/school/institution	Univ./Board	Marks obtained (% age)	Year

6. (a) Details of projects undertaken, if an:
(b) Present status:

7. Discipline(s) in which internship is sought

8. Specific area(s) of work (in block letters) for the internship, in order of priority

(i)

(ii)

(iii)

9. Location/City preferred:

10. Duration months:

11. Any other relevant information:

12. I certify that the information furnished above is true to the best of my knowledge and belief:

(Signature of the candidate)

Date:

Place:

Authentication of particulars furnished above by the Institute/University

This is to certify that the information furnished by Mrs./Ms./Mr. _____ in the form of application above is correct to the best of our knowledge.

Recommendation by HOD/faculty.

1.

2.

(Signature & Seal of Authorized Official)